

## **General Rules and Regulations for Common Entrance Test 2021**

1. The Common Entrance Test (CET) for candidates applying for Full Time Diploma courses [Including Diploma in Pharmacy] will be conducted in an Online Mode with remote Invigilation / proctoring.
2. Candidates would be able to take the test from a place of their choice. They must however ensure that the place in which the test is being taken must have proper lighting and no one else should enter the same during the entire duration of the test.
3. For the benefit of the students Demo / Mock test sessions would be scheduled. It is both advisable & mandatory for Candidates to attend a minimum of ONE mock test session to make themselves familiar with the process beforehand. The schedule of the same would be shortly made available on <http://dseuonline.in>
4. Candidates would need to comply with the following indicative requirements to ensure they are able to take the test comfortably:
  - a) You can take the Test using a PC / Laptop with Windows OS 7 or later -OR- by using a suitable Android based Smartphone.
  - b) Your choice of device should have a working microphone & webcam and the latest Google Chrome Browser installed.
  - c) You need to arrange a Stable & good internet connectivity for the entire duration of the test.
  - d) You need to arrange for adequate Power / Power backup for the device from which test / internet will be accessed for the entire test duration.
5. Details of the test will be provided through email and will also be made available in their Admit Card. Candidates would be able to download their Admit Cards from the student dashboard of the admission portal <https://dseu.ucanapply.com>
6. The tests would be made available only at the Scheduled date and time. Candidates would be able to launch the Test using the link provided for starting the test on the Portal <http://dseuonline.in/>.
7. Candidates must use their User Name and Password sent by email / shown in their Admit Card for logging into the Test.

8. The CET will comprise of a total of FIVE Sections. These are further described in detail below.
  - a) The details of the various sections in the CET are as given below :
    - Section A = Class X Science - 15 Question
    - Section B = Qualitative Aptitude & Logical Reasoning - 15 Questions
    - Section C = Communication Skills - 15 Questions
    - Section D = Design Aptitude - 15 Questions
    - Section E = Class XII Science & Human Body - 15 Questions
  - b) The FOUR COMPULSORY Sections A, B, C & D are to be attempted by ALL students who have applied for Full time Diploma courses [including Diploma in Pharmacy]
  - c) The TOTAL TIME provided for all the COMPULSORY Sections A, B, C & D combined will be 100 minutes.
  - d) ALL Candidates who have applied for admission into Diploma in Pharmacy course type would be required to attempt ONE additional Section. This is Section E comprising of 15 Questions. These students would be provided an additional 15 minutes for completing their CET [I.e a TOTAL of 115 Minutes for FIVE sections]
  - e) Syllabus for the CET is available at <http://dseuonline.in>
  - f) The medium of the examination will be **English and Hindi**.
9. Questions have NO negative marking.
10. Candidates will be able to switch between two sections any number of times until they FINISH a particular Section.
11. **NO TOILET or other breaks will be allowed for the entire duration of the test.** Candidates are advised to ensure that they have drinking water close to them if necessary.
12. During the entire duration of the test, each candidate's activities will be monitored & recorded using the webcam, microphone etc. on her PC/ Laptop / Smartphone. This digital audit trail will be subject to scrutiny both during and after the test. Any floutation of laid down norms / regulations would be fit ground for cancellation of the applicant's candidature.

13. If at any time it is observed [during the actual test] that any candidate is indulging in unfair practices/suspicious acts like talking to someone else, trying to share her screen, capturing screenshots of the Test window, moving away from his/her seat, etc., the online invigilator or the AI enabled proctoring algorithm may intervene and cancel/stop his/her test immediately.
14. Receiving/Making Telephone calls during the duration of the test is strictly prohibited.

### **Common D o's and Don 'ts:**

- The candidate must take the test in a convenient place where no other person is present at any time during the test. Use of a desk and chair is advisable to enable the candidate to work comfortably.
- The Test taking location should be noise free & have good lighting from the top or behind the laptop/PC/smartphone to ensure that the candidate is clearly visible at all times to the remote invigilator. **There should be no bright light from behind the candidate [I.e directly in front of the camera lens of the device]**
- All items should be removed from the desk EXCEPT the laptop or PC/external webcam (if internal webcam is not available) /keyboard/mouse, and other permitted items, if any. The remote invigilator can bar any candidate from taking the test if he/she is not alone in the room, or if the room has inadequate lighting, or if any items other than the permissible ones are present in the vicinity of the work area in front of the candidate.
- The Test will be available only during the Scheduled time slot.
- Candidates should log in 60 minutes before into the Test using the credentials. This time is to ensure they complete the identity verification and camera checks well before the test.
- Candidates must dress decently as if they were giving the test from an Examination centre.
- Candidates must not talk to anyone or talk/read to themselves loudly during the test.

- In case of emergency or for assistance regarding any technical issue, candidates can talk to the Emergency Help-desk number with the permission of the invigilator.
- Candidates must not use headphones, earbuds, or any other type of audio equipment.
- Candidates must not communicate with any other person by any means.
- Candidates must not use any OTHER device other than the one being used by him/her for taking the test.
- Candidates must not leave the test area during the test for any reason. Leaving the test area or moving to another area during the test for any reason will be treated as a violation of rules. The invigilator can stop your test for doing this.
- Candidates must set up the PC/Laptop/SmartPhone (to be used for the test) well before the time of mock test and the actual test. All the settings must be tested properly. In case of any failure of the test taking device / PC / Laptop / Internet / Battery drain-out during the test session, the candidate will be solely responsible. No re-test would be arranged for such a lack at the end of the student.
- Candidates will be allowed to re-login from a different device in case of any issues. They would be however, required to complete the camera verification process once again. All the responses already marked in the test would be saved and the candidate would be required to only attempt the questions not yet answered.
- Attending the mock test is a great opportunity for ensuring that problems are identified and eliminated well in advance of the actual test.
- Candidates must not switch off the webcam or mic or obstruct the same at any time during the test. Doing this would be fit ground for cancellation of the test.
- Candidates must not navigate away from the test window at any time. The system detects all such movements and will stop the test automatically if it detects too many such movements.
- Every candidate's face must be positioned in the middle of the device camera view.

- Changing of the camera angles to obstruct views can lead to stopping of the test by the online invigilator.
- Candidates must not seek any assistance or refer to study material/mobiles for answering the questions.
- Candidate must ensure that they have attempted all questions to the best of their ability and reviewed the accuracy of answers before clicking the **Finish** button in each section. Once they mark FINISH for any section they will not be able to return to that Section again.
- For the duration of the Test, candidates are advised to ensure that there is enough power / power backup for the mobile OR Laptop / PC being used for the test, for smooth conduct of the test.

#### **Debarment/Cancellation of Test:**

The remote invigilator & the AI enabled proctoring engine is authorised to pause the test of any candidate.

Also depending on the gravity of the violation they may also cancel his/her test if : [a] the candidate indulges in unfair practices/suspicious acts in any form or  
[b] The candidate is found to be in violation of any of the rules given above;

**A candidate will also be disqualified and have his/her test canceled if the unfair practices/ suspicious acts / violations as stipulated above are determined AFTER THE TEST on the basis of the recorded digital audit trail.**

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